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WWW-address:  
http://www.esan.edu.pe  

Deadlines:  
March-June 2009: Applications: November 1st, 2008  
August-December 2009: Applications: April 1st, 2009  

Required Documents:  
One Semester Exchange Students:  
- Letter of nomination signed by the representative of the home institution.  
- Exchange application form (Solicitud de Inscripcion)  
- An up-to-date resume in English or Spanish  
- Two passport sized photographs, white ground, no glasses.  

The home institution will nominate candidates that have sufficient command of Spanish to pursue graduate studies (At least intermediate level is required). ESAN does not require TOEFL or GMAT scores or academic transcripts for non-degree exchanges.  

Upon receipt of the documents ESAN will provide the exchange student with updated information about the Program.  

For complete information on student exchanges, please refer to The Guide for Student Exchanges:  
| Study program: | See page 13 of the Guide for Student Exchanges for complete information on the MBA curriculum. Although core courses are available, non-degree exchange students usually prefer to register in elective courses. They can also register in any of the courses offered in the various Master of Science programs that run parallel to the MBA. The home institution needs to approve the course selection made by the student. |
| Courses: | Because courses are permanently updated and term schedules may vary somewhat, ESAN will provide the exchange student with updated information about courses and Program schedules by e-mail to allow them to select the courses of their interest. Students will complete their registration in the courses of their choosing after the Student Exchange Orientation. |
| Language of Instruction: | The primary language of instruction is Spanish. Some of the courses may be taught in English. |
| Language requirement: | Incoming students must be fluent in Spanish, since courses are taught mainly in Spanish (however some professors may allow the students to write the exams in English). |
| Language courses: | ESAN offers a six-week Spanish for Business intensive program for a fee. The program consists of 100 tuition hours plus 20 hours of other non-academic activities, which include cultural and company visits. Our program allows students to gain significant advance in their proficiency of the Spanish language. Participants are required to cover the complete fee. Courses are scheduled from June to August each year. |
| Academic/Experience Requirements: | MBA students: at least 2 years’ work experience. |
| Full-time Workload: | MBA students complete 87.5 credits in 784.50 tuition hours. These tuition hours are divided into 126 hours for a Managerial Skills Workshop and 658.50 hours for the Core Courses. |
| Learning Expectations: | The full-time MBA has a new structure, which consists of a module of obligatory courses or Core Courses and several high concentration modules, known as “MAC”, on the main areas of Management, all of them focused on the local and international business world. 

The obligatory courses are oriented at introducing students with the basic concepts of entrepreneurial management, combining theoretical knowledge with the development of practical cases. The intensity and methodology of these courses is aimed at bringing participants into the demanding standards of academic life at ESAN

Additionally, the MBA comprises a program aimed at developing managerial skills among the participants, an international module, the specialization module (or major) and the thesis, the latter within an innovative framework and with the support of the University’s institutes. After successful completion of the requirements, Universidad ESAN’s grants its students the Magister Degree in Management.

The MBA is designed to train participants to think globally. Therefore, the program’s curriculum structure includes an intensive program of contact sessions with foreign Visiting Faculty during two weeks and an academic trip to Asia, the United States, Europe, or various Latin American countries.

The so called International Weeks, one in early January and the second in
July of each year, offer students the opportunity to choose among seven to ten electives, with a workload of ten/1.5 Hr. contact sessions each, equivalent to 1.5 credits.

Grading:
Students are permanently evaluated through their active involvement in class and conferences, quizzes, reports, written exams and other special assignments. Evaluation procedures and tools and their relative value are established by each professor at the beginning of each term and detailed in the corresponding syllabus. In addition to academic performance, evaluation also takes into account the ethics and sense of responsibility students demonstrate in class. The Peruvian evaluation scheme considers a scale from 0 to 20, where 12 is the minimum passing grade.

At the end of the period of study, ESAN provides the sending institution a report of the courses taken and grades achieved by each exchange student. Transfer of academic credits is determined by the home institution. If students are required to report their grades at their home university in GPA terms, ESAN would provide the home university with enough information to convert grade scales.

ESAN credits:
One (1) ESAN credit equals 10 in-class hours instruction plus an estimated individual preparation of 30 hours, making a total of 40 hours. The workload of international exchange student must be approved by the home institution. For incoming students ESAN recommends a 5 to 8 courses workload depending on the duration of the stay in Peru and the number of credits of the selected courses (*)

Grading scale:
Grade Description
20 Excellent
17 - 19 Very Good
15 - 16 Good
14 Amply sufficient
13 Sufficient
12 Minimum passing
01 - 11 Fail

Our grading scale goes from one to twenty. Twelve is the minimum passing grade.

(*) A 1.5 credit course is equal, in total, to 60 study hours.
A 2.0 credit course is equal, in total, to 80 study hours.

Term dates for the academic year 2009:

<table>
<thead>
<tr>
<th>Calendar</th>
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<tbody>
<tr>
<td><strong>Expected arrival date:</strong></td>
<td>One week before the term begins.</td>
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<tr>
<td><strong>Calendar</strong></td>
<td>We publish the list of courses per term in our intranet one month in advance. Exchange students will receive all the information about courses and Program schedule by e-mail to allow them to select the courses of their interest. Upon receipt of their answer, ESAN will proceed to register them and send him and the home institution the corresponding confirmation.</td>
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<tr>
<td><strong>2009 Exchange Program - Terms</strong></td>
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<tr>
<td>Summer Term:</td>
<td>January- April 2009</td>
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<td>Fall Term:</td>
<td>March-June 2009</td>
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Spring Term: August-December 2009

**Language Programs**

ESAN offers the following language courses for a fee:
- TOEFL-GMAT preparation workshop
- In-company English for Business program
- English for Business Communication

**Living Expenses:**

The students coming to the program must approximately consider the following budget for their stay in Lima:

**Accommodations:** Regarding housing, ESAN does not offer housing. However, ESAN will provide exchange students with a list of pre-selected homes nearby. Students should contact the names listed directly.

Exchange students coming to live in Lima should consider the following expenses:

Depending on the type of facility chosen, it may vary from:
- US$160 to US$230 per month if living with a local family
- US$250 to US$400 if renting an apartment.

**Meals**

Daily costs are approximately as follows:
- Breakfast US$3.50
- Lunch US$4.50
- Dinner US$4.50

**TOTAL:** US$12.50/day or US$375 per month

**Other expenses**

Among these, laundry, fares to other parts of the city, newspapers, photocopying and other minor personal expenses should also be considered, amounting to approximately US$100 per month.

**Academic Expenses:**

In the case of one term or one semester exchange agreements, academic costs are exchanged by the institutions. Tuition, course materials, books and registration costs are therefore waived. Exchange students are expected to pay for additional photocopies (S/.0.10 each), travel expenses, room and board, health insurance and other personal expenses.

**Other Expenses:**

**Local Transport**

Lima has a wide variety of public transport and its cost is rather inexpensive. Traveling by bus or colectivo may amount to US$30 per month depending on the distances to be traveled.

Although public transport in Lima’s downtown area may be rather slow, as in any historical center of a large city, in the suburbs, where ESAN is located, it is usually lighter except for rush hours (7:30 to 8:30 a.m. and 6:00 to 7:00 p.m.). Also the amount of vehicles available covers the demand.

In addition taxi services are widely offered also at very convenient prices.

**Health insurance:**

We require students to take a comprehensive health insurance. All U.S. health insurance policies are valid in the Peruvian health systems, prior to

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1 Meals in food courts and small restaurants.
to starting classes must provide proof at the host institution that their insurance will cover the costs of health care during the period of exchange. Students can also take local medical insurance plans. We can provide information on local plans.

**Visa:**

Once the application has been accepted, ESAN will send the official Admission Letter to the student, as well as one letter addressed to the Consulate for visa processing. Visas are only required for visitors remaining more than 90 days in our country.


**Facilities:**

**Information Services**

*The Library and Information Center*, ESAN/Cendoc, is one of the most complete in Latin America in the area of its specialization. It holds approximately fifty thousand volumes among books, documents, reference collections and other types of materials. In addition, it has more than 14,000 titles belonging to technical journals (online and printed versions) and records of journal articles in Spanish.

ESAN/Cendoc offers its services to students in all programs and to the faculty and researchers.

It offers access to EBSCOhost and Infotrac databases, with a considerable volume of full text articles and reports. It also offers access to Internet and other national and international databases.

ESAN/Cendoc fosters and maintains cooperative agreements with diverse institutions for the exchange of publications, donations, interlibrary loan and other specific content requests. In addition, it participates in international and national projects. At present it has exchange agreements with over forty libraries and information centers.

**Computing Center**

ESAN offers the media and facilities to connect with internal and external networks, including Internet, which facilitates communication with professors, students and worldwide information sources. In addition, there are two fully-equipped computing classrooms with multimedia system as well as wireless connection throughout the campus.

Exchange students are urged to bring a laptop although computer labs are opened 24 hours a day. Students who bring their computer will receive technical support from the IT Service Office. Minimum characteristics are: Network Ethernet card and cable UTP RJ45; wireless card WIFI 802.11b/g; Intel Pentium III; 256 MB RAM; Disk 20 GB minimum; Windows Xp professional operating system; updated antivirus; MS Office 2000/Xp.

**Student Services:**

All exchange students will have a local partner that will help them get organized in Lima by giving them personal orientation on accommodations, public services, transport, meals and recreational activities among others. The local partner will support the exchange student before the beginning of the term and throughout the exchange period.

**Entertainment**

In addition to its economic attractiveness, our country presents interesting social characteristics such as its racial and cultural heterogeneity, its economic and social differences and a population growth that has surpassed the Latin American average.
Our school is based in the suburbs of Lima, the country’s capital, located on the coast. It takes a 15-minute drive to get to the beach and a 1-hour ride to reach the Andes skirts. The jungle is accessible by land or plane.

The city of Lima, also known as “The City of the Kings” is one of the most attractive Latin American capital cities to live in. It is a pleasant and safe modern city adequate for professional development, especially because it is a strategic city for multinational firms operating in the region.

Nightlife in Lima offers a wide range of entertainment and Peru is an important gastronomic center in Latin America because of its varied typical food that includes dishes from the different regions of the country.

New shopping centers and extended supermarket and bank timetables make life easier, too.

### Career services
The MBA Program offers to organizations that require highly trained managers its brochure “Profiles”. This publication includes a resume of each of its graduates. This option is also available through the internet.

### Exchange Coordinator Services:
All student exchanges are coordinated through ESAN’s Admission Office. Ms. Patricia Reveggino should be contacted for such purposes: preveggino@esan.edu.pe
Phone: +51(1) 345-1591